

**DECLARATION**

The Information furnished above is true to the best of my knowledge. I agree to abide by the rules and regulations governing the Course. If selected, I shall attend the course definitely for the entire duration. I also undertake the responsibility to inform the Director, Human Resource Development Centre, JNTUH, sufficiently in advance (at least one week), in case I am unable to attend the Course.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Signature of the Applicant  
Name: \_\_\_\_\_

**SPONSORSHIP CERTIFICATE**

Certified that \_\_\_\_\_ is a regular employee of our institution since \_\_\_\_\_ and is hereby sponsored for the “53<sup>rd</sup> Orientation Programme”, at UGC-HRDC, JNTUH, Hyderabad, during the period **18-02-2019 to 16-03-2019**. From the year \_\_\_\_\_, our College is affiliated to \_\_\_\_\_ University, which is approved by the UGC. Our College is ..... (included / not included) under 2(f) & 12(b) of UGC act. He /She will be permitted to attend the course without fail, if selected.

Signature of the Registrar /  
Principal / Director with Seal

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

**Note to Sponsoring Authority:**

- It is mandatory that the sponsored teachers, **if selected**, should be deputed for the Course.

**Financial Assistance:**

The outstation teacher-participants may be paid upto a limit of A/C III tier railway fare (all trains) or A/C deluxe bus fare **on production of tickets.**

**Boarding and Lodging:**

Accommodation will be provided to the non-local participants at University Guest House of JNTUH, Kukatpally, Hyderabad, on twin sharing basis.

For non-local participants Breakfast, Lunch and Dinner may be provided at Rs. 170/- per participant per day.

For local participants Lunch may be provided at Rs. 80/- per participant per day.

**Venue:**

UGC-Human Resource Development Centre, JNT University Hyderabad, Kukatpally, Hyderabad - 500 085.

**Important Dates :**

Last date for Receipt of Application :	<b>01-02-2019</b>
at UGC-HRDC, JNTUH, Hyderabad	
Intimation of Selection to the candidates through e-mail/web/letter	<b>: 02-02-2019</b>
Confirmation by Participants by e-mail / FAX / Letter	<b>: 04-02-2019</b>
Course Commencement	<b>: 18-02-2019</b>

**Note:** Participants are requested to look into website regularly for Selection List and for any other important information. **Even if the hard copy of the selection letter is not received by the selected participant, web information can be taken as authentic and he / she can attend the Course by producing the relieving letter from the concerned authorities.**

**Address for all Correspondence:**

**The Director**  
UGC – Human Resource Development Centre, JNTU  
Hyderabad  
Kukatpally, Hyderabad - 500 085  
Telangana State, INDIA  
040- 23151610  
040 - 23158661-4 Extn. 2310 / 2316 / 2312 / 2313  
Mobile: 8008103814 (All working days from 10.30 am to 5.00 pm only)  
e-mail: directorhrdcjntuh@jntuh.ac.in  
web: www.jntuhhrdc.in

**“53<sup>rd</sup> ORIENTATION PROGRAMME”**

**(18-02-2019 to 16-03-2019)**

Sponsored by  
**University Grants Commission**

Coordinator:  
**Dr. G.K. Viswanadh**  
Professor of Civil Engineering &  
Director, UGC-HRDC, JNTUH



*Organized by*



**UGC-HUMAN RESOURCE DEVELOPMENT CENTRE**  
**Jawaharlal Nehru Technological University Hyderabad**  
Kukatpally, Hyderabad - 500 085  
Telangana State, India

### Introduction:

The UGC-Academic Staff College shall be known as UGC-Human Resource Development Centre (UGC-HRDC) hence forth as per XII Plan guidelines of the scheme 'Regional Centre for Capacity Building' (RCCB) and 'Human Resource Development Centre' (HRDC).

The UGC-Human Resource Development Centre, Jawaharlal Nehru Technological University Hyderabad organizes Orientation Courses, Refresher Courses, and Short Term Courses on thrust areas for in-service teachers and also for newly appointed teaching faculty on a regular basis.

### The Orientation Course will enable the teachers to:

- § understand the significance of education in general and higher education in particular, in the global and Indian contexts;
- § understand the linkages between education and economic, social and cultural development with particular reference to the Indian environment;
- § acquire and improve basic skills of teaching at the college/university level to achieve the goals of higher education;
- § understand the organization and management of a college/university and to perceive the role of teachers in the total system;
- § utilize opportunities for development of personality, initiative and creativity.

During the current academic year 2018-2019, a Four-week "53<sup>rd</sup> Orientation Programme" is proposed to be organised during **18-02-2019 to 16-03-2019**, in the campus of JNTUH, Kukatpally, Hyderabad. The number of participants is limited to a maximum of 40, and the selection will be based on the priority of 'first -come-first-serve'.

### Eligibility :

- **Teachers working in Universities and Colleges**, that are included under section 2(f) of the UGC Act, even though they may not yet be fit to be included under section 12(b), are eligible to participate in the Course. The teachers of colleges that do not yet come within the purview of Section 12(b), but have been affiliated to a University for at least two years, will be permitted to participate in the Course. However they won't be paid TA and other allowances for attending these courses.
- **Faculty from all branches of Engineering, Sciences & Management.**
- Teachers have to be sponsored by the concerned Principal of the College / Head of the Institution for considering the participation in the Course.
- It is mandatory that sponsored teachers, **if selected**, should participate in the Course.

- Part-Time/Ad hoc/temporary/contract teachers who have been teaching for at least three academic sessions in an Institution which has been affiliated to a University for at least two years may be permitted to participate in the Course.

### Registration Fee:

Every Teacher Participant shall pay an admission fee (non-refundable) of Rs. 1000/- through D.D. in favour of Director, UGC-Human Resource Development Centre, JNT University Hyderabad, payable at Hyderabad, drawn on any nationalized bank, along with the through proper channel application.

### How to Apply:

A filled-in form of application duly signed by the faculty member and forwarded by the Head of the institution, along with Demand Draft, should reach the Director, UGC-HRDC, JNTUH on or before the last date 01-02-2019.

### Confirmation by Participants:

Confirmation by Participants is a must, as per the date specified overleaf. If the confirmed number of participants is less than 30, the course may be re-scheduled.

### Course Objectives:

- **Value Oriented Education**
- **Excellence in Teaching**
- **Professional Ethics**
- **Media & Society**
- **Right to Information act**
- **Environment & Biodiversity**
- **Higher Education and Pursuit of Values**
- **Pedagogy**
- **Lesson Planning**
- **Presentation Skills**
- **Communication Skills & Soft skills**
- **Digital Libraries**
- **Research Methodology**
- **Plagiarism**
- **Resources awareness**
- **ICT**
- **MOOCs and OERs**
- **Time & Stress Management**
- **Professional Etiquette**

(\* Contents may vary slightly)

### Note:

During the course, each teacher-participant will be required to present a seminar talk and also work on a mini project on the topic related to teaching learning process.

### Faculty:

Resource Persons are drawn from JNT Universities, neighboring Universities, Industries and R&D establishments.

## APPLICATION FORM

### "53<sup>rd</sup> Orientation Programme"

1. Name: .....
2. Date of Birth & Age: .....
3. Gender (M / F): .....
4. Qualifications:.....
5. Category: SC/ST/OBC/Any other.
6. Teaching Experience:.....
7. a) Designation :  
b) Department:  
c) Pay Scale & Present Basic :
8. a) Institution :  
b) Affiliating University:
9. Whether your University/College is included under 2(f) & 12 (B) of UGC act: YES / NO
10. College Address:  
.....  
.....  
.....
11. Residential Address:  
.....  
.....
12. Phones Nos:  
(O)..... (R).....  
MOBILE:..... Fax:.....  
E - mail ID: .....
13. D.D.No., Date and Bank details:  
.....
14. Nearest Railway Station: .....
15. Accommodation Required? YES / NO
16. Breakfast, Lunch, Dinner, Tea & Snacks required? (for Non-Local Participants) YES/NO
17. Lunch, Tea & Snacks required? (for Local participants) YES/NO
18. Previous Participation in UGC-HRDC Orientation & Refresher Courses:

S. No	Course Title	Date	Place