

DECLARATION

The Information furnished above is true to the best of my knowledge. I agree to abide by the rules and regulations governing the Course. If selected, I shall attend the course definitely for the entire duration. I also undertake the responsibility to inform the Director, Human Resource Development Centre, JNTUH, sufficiently in advance (at least one week), in case I am unable to attend the Course.

Place :
Date :

Signature of the Applicant
Name:

SPONSORSHIP CERTIFICATE

Certified that _____ is
a regular employee of our institution since
_____ and is hereby sponsored for the
“**46th Orientation Course**”, at UGC-HRDC, JNTUH,
Hyderabad, during the period **06-02-2017 to 04-03-2017**.
From the year _____, our College is affiliated to
_____ University, which is
approved by the UGC. Our College is
..... (included / not included) under 2(f) &
12(b) of UGC act. He /She will be permitted to attend
the course without fail, if selected.

Signature of the Registrar /
Principal / Director with Seal

Place :
Date :

Note to Sponsoring Authority:

- It is mandatory that the sponsored teachers, **if selected**, should be deputed for the Course.
- Hardcopy application along with Rs. 1000/- D.D. is compulsory for confirming the participation.

Financial Assistance:

Outstation Teacher-participants may be paid upto a limit of A/C III tier railway fare (all trains) or A/C deluxe bus fare **on production of tickets.**

Accommodation:

Accommodation will be provided to all non-local participants at University Guest House of JNTUH, Kukatpally, Hyderabad.

Venue:

UGC-Human Resource Development Centre, JNT University
Hyderabad, Kukatpally, Hyderabad - 500 085.

Important Dates :

Last date for Receipt of Application : 27-01-2017
at UGC - HRDC, JNTUH, Hyderabad

Intimation of Selection to the candidates through e-mail/web/letter : 28-01-2017

Confirmation by Participants : 30-01-2017
by e-mail / FAX / Letter

Course Commencement : 06-02-2017

Advance copy of application may be submitted through e-mail followed by hardcopy.

Note: Participants are requested to look into website regularly for Selection List and for any other important information. **Even if the hard copy of the selection letter is not received by the selected participant, web information can be taken as authentic and he / she can attend the Course by producing the relieving letter from the concerned authorities.**

Address for all Correspondence:

The Director
UGC – Human Resource Development Centre,
JNTU Hyderabad
Kukatpally, Hyderabad - 500 085
Telangana State, INDIA

040 - 23158661-4 Extn. 2310, 2316, 2312, 2313
e-mail: directorhrdcjntuh@yahoo.com
web: www.jntuhhrdc.in

"46th ORIENTATION COURSE"

(06-02-2017 to 04-03-2017)

Sponsored by
University Grants Commission

Coordinator:

Dr. B. Balu Naik
Director, UGC-HRDC, JNTUH



Organized by



UGC-HUMAN RESOURCE DEVELOPMENT CENTRE
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad - 500 085
Telangana State, India

Introduction:

The UGC-Academic Staff College shall be known as UGC-Human Resource Development Centre (UGC-HRDC) hence forth as per XII Plan guidelines of the scheme ‘Regional Centre for Capacity Building’ (RCCB) and ‘Human Resource Development Centre’ (HRDC).

The UGC-Human Resource Development Centre, Jawaharlal Nehru Technological University Hyderabad organizes Orientation Courses, Refresher Courses, and Short Term Courses on thrust areas for in-service teachers and also for newly appointed teaching faculty on a regular basis.

The Orientation Course will enable the teachers to:

- § understand the significance of education in general and higher education in particular, in the global and Indian contexts;
- § understand the linkages between education and economic, social and cultural development with particular reference to the Indian environment;
- § acquire and improve basic skills of teaching at the college/university level to achieve the goals of higher education;
- § understand the organization and management of a college/university and to perceive the role of teachers in the total system;
- § utilize opportunities for development of personality, initiative and creativity.

During the current academic year 2015-2016, a Four-week “46th Orientation Course” is proposed to be organised during **06-02-2017 to 04-03-2017**, in the campus of JNTUH, Kukatpally, Hyderabad. The number of participants is limited to a maximum of 40, and the selection will be based on the priority of ‘first -come-first-serve’.

Eligibility :

- **Teachers working in Universities and Colleges**, that are included under section 2(f) of the UGC Act, even though they may not yet be fit to be included under Section 12 (B), are eligible to participate in the Course. The teachers of colleges that do not yet come within the purview of Section 12(B), but have been affiliated to a University for at least two years, will be permitted to participate in the Course. However they won’t be paid TA/DA and other allowances for attending these courses.
- **Faculty from all branches of Engineering & Sciences.**
- Teachers have to be sponsored by the concerned Principal of the College / Head of the Institution for considering the participation in the Course.

- It is mandatory that sponsored teachers, if selected, should participate in the Course.
- **Part-Time/Ad hoc/temporary/contract teachers** who have been teaching for at least three academic sessions in an Institution which has been affiliated to a University for at least two years may be permitted to participate in the Course.

Registration Fee:

Every Teacher Participant shall pay an admission fee (non-refundable) of Rs. 1000/- through D.D. in favour of Director, UGC-Human Resource Development Centre, JNT University Hyderabad, payable at Hyderabad, drawn on any nationalized bank, along with the through proper channel application.

Confirmation by Participants:

Confirmation by Participants is a must, as per the date specified overleaf. If the confirmed number of participants is less than 30, the course may be re-scheduled.

Course Objectives:

- **Value Oriented Education**
- **Excellence in Teaching**
- **Professional Ethics**
- **Media & Society**
- **Right to Information act**
- **Environment & Biodiversity**
- **Higher Education and Pursuit of Values**
- **Pedagogy**
- **Lesson Planning**
- **Presentation Skills**
- **Communication Skills & Soft skills**
- **Digital Libraries**
- **Research Methodology**
- **Plagiarism**
- **Resources awareness**
- **ICT**
- **Time & Stress Management**
- **Professional Etiquette**

(* Contents may vary slightly)

Note:

During the course, each teacher-participant will be required to present a seminar talk and also work on a mini project on the topic related to teaching learning process.

Faculty :

Resource Persons are drawn from JNT Universities, neighbouring Universities, Industries and R&D establishments.

APPLICATION FORM “46th Orientation Course”

1. Name:
2. Date of Birth & Age:
3. Gender (M / F):
4. Qualifications:.....
5. Category: SC/ST/OBC/Any other.
6. Teaching Experience:.....
7. a) Designation :
b) Department:
c) Pay Scale & Present Basic :
8. a) Institution :
b) Affiliating University:
9. Whether your University/College is included under 2(f) & 12 (B) of UGC act: YES / NO
10. Address for Communication:
.....
.....
.....
11. College Address:
.....
.....
.....
12. Phones Nos:
(O)..... (R).....
MOBILE:..... **Fax:**.....
E - mail ID:
13. D.D.No., Date and Bank details:
.....
14. Nearest Railway Station:
15. Previous Participation in UGC-HRDC Orientation & Refresher Courses:

S. No	Course Title	Date	Place